



Delightful Dinner Parties by Diane Business Policies

Deposits:

A 25% deposit is required at the time of event booking.
The deposit is based upon the projected total invoice for your event.

Cancellations:

Deposits are refunded in full if event is cancelled with 10 or more days notice.
50% of deposit will be refunded if event is cancelled with 4 – 9 days notice.
No refunds will be made if event is cancelled within 3 days of the scheduled event date.

Payment:

Balance (invoice total minus deposit) is due at the completion of service.
Payment may be cash or personal check. Delightful Dinner Parties does not accept credit cards.

Deadlines:

There will be no additions to the headcount within 3 days of the event.
Menu plan must be approved at least 5 days in advance of the event date.
Allergies or dietary restrictions of a guest are needed with a minimum of 7 days notice.

Kitchen:

Delightful Dinner Parties will require access to your kitchen at least 5 hours prior to event start time.
You will have a clean kitchen with previously agreed upon counter space available.
All appliances will be in working order.
Cooking utensils will be provided by the chef.
Pots, pans and assorted element needs will be pre-arranged per agreement.
Delightful Dinner Parties will leave the kitchen as clean as when arrived.
For insurance and safety, no guests may mingle or loiter in the kitchen while we are cooking.

Additional Services - Free:

Delightful Dinner Parties will arrange special equipment or décor rentals at additional cost.
Delightful Dinner Parties will plate and serve all beverages and meals, per agreement terms.
Delightful Dinner Parties will assist with locating a licensed alcohol distributor/bartender.

Additional Services - Fee:

Delightful Dinner Parties will remain past the event to clean up at additional cost (2 hour maximum)
Delightful Dinner Parties will set the table professionally, according to event format.

Assistants:

Delightful Dinner Parties will hire additional help as needed for cooking and serving services.

Services Not Available:

Delightful Dinner Parties is not a licensed alcohol distributor.
We are unable to purchase or serve alcoholic beverages.